FIMM ACADEMIC CERTIFICATE REVIEW GUIDE

As stated in **Appendix 1-A & 1-B (ii) of the FIMM's Consolidated Rules**:

An individual must meet the minimum academic qualification of having Sijil Pelajaran Malaysia (SPM) with credits in any three (3) subjects or its equivalent.

1. Credit Requirement in SPM

The applicant must obtain at least three (3) subjects graded from A1/1A/A+ to C6/6C/C as follows:

SPM Year		
Before 2000	**2000 - 2008**	**2009 onwards**
		A+
A1	1A	A
A2	2A	A-
C3	3B	B+
C4	4B	B
C5	5C	C+
C6	6C	C
P7	7D	D
P8	8E	E
F9	9G	G

2. Sijil Am Pelajaran (SAP)

If an applicant has no three (3) credits in SPM, **the applicant must retake the SPM or sit for July Paper.**

Retake SPM	July Paper
Registration *https://sppat2.moe.gov.my/cp/spm/cpindex.asp*	Registration *https://sppat2.moe.gov.my/cp/spmu/epindex.asp* Available subjects: (i) Bahasa Melayu (ii) Mathematics (iii) Sejarah

Helpful link: *https://eduadvisor.my/articles/quick-guide-retake-spm/* or *https://eduadvisor.my/articles/how-to-register-for-spm-as-a-private-candidate/*

3. Combination of SAP and SPM Certificates

Acceptable	Unacceptable
SAP/ Pernyataan Keputusan + SPM (July Paper) with minimum three (3) credits	SPM 1 + SPM 2 (Does not qualify for SPM Certificate Patching)
SPM + SPM (July Paper) with minimum three (3) credits	
SPM Certificate Patching Patching Sijil SPM (moe.gov.my)	

**Note: Credits in two (2) same subjects are considered as one.*

4. Sijil Vokasional Malaysia (SVM)

Sijil Vokasional Malaysia (SVM) certificate is considered as SPM equivalent and is acceptable provided the minimum requirements stated in the link below are met.

penyetaraan sijil.pdf

5. Other Guides

a)   Replacement of SPM Certificate
Guide to request for SPM certificate replacement from Ministry of Education Malaysia:

https://www.moe.gov.my/en/orang-awam/sijil-spm

b)   Guide on Malaysian Qualification Equivalent
The equivalent of foreign academic qualification to Malaysian qualification (SPM and STPM) can be referred in the link below:

https://studylib.net/doc/18559891/list-of-foreign-academic-qualification-equivalent-to-mala

**Note: Certificates which are not listed in this link are subject to FIMM's review and consideration.*

c)   Guide on Higher Academic Qualification Accreditation

Any certificate which has been accredited by MQA is acceptable.

Information on individual's qualifications for local and foreign programs can be obtained by checking against the Malaysian Qualifications Agency's (MQA) website *https://www2.mqa.gov.my/mqr/*.

Search can be done using a keyword or a combination of keywords.
Example of search: Diploma in Computer Science program
a) Type **Computer Science** in the **Name of Qualification** column
b) Choose **Diploma** at **Type of Qualification** column
c) Click on **Search** button

**Note: Certificates which are not listed in this link are subject to FIMM's review and consideration.

d) Online Graduate Verification Platforms in Malaysia Universities

   i. **Universiti Malaya (UM)**
       Verification Portal: [UM Graduate Verification System (UMGVS)](#)
       UM offers an e-Scroll system for graduates from the Class of 2014 onwards.

  ii. **Universiti Teknologi Malaysia (UTM)**
       Verification Portal: [Graduate Verification Letter Application](#)
       UTM provides a platform where graduates can request verification letters, which are issued as soft copies and sent via email.

 iii. **Universiti Sains Malaysia (USM)**
       Verification Portal: [USM Graduation Status](#)
       USM provides a system for checking graduation status and printing confirmation letters for recent graduates.

  iv. **Universiti Putra Malaysia (UPM)**
       Verification Portal: [UPM Graduation Letter of Verification Request Form](#)
       UPM provides a form for requesting graduation verification letters, which can be used to confirm the authenticity of a graduate's credentials.

   v. **Universiti Tunku Abdul Rahman (UTAR)**
       Verification Portal: [UTAR Graduate Verification](#)

  vi. **Multimedia University (MMU)**
       Verification Portal: [MMU Registry of Graduates](#)

6. Guide to Strengthen/ Improve SOP/ Policy on Screening Process

Distributors are encouraged to adopt the below checking to ensure the submitted academic certificate is valid:

a) **Direct Verification with Issuing Institution**
   - ✓ Contact / check online verification on academic certificate received

b) **Check for Accreditation with National Bodies** (MQA or MOHE).
   - ✓ Verify the Institution is accredited
   - ✓ Verify the qualification exists in the Issuing Institution

c) **Partner with Verification Agencies or Third-Party Verification Services (if possible)**

d) **Fraud Detection Training**

e) **Social Media Screening**

Disclaimer:

The contents of this page are intended to provide the applicant with academic certificate information and guide. The third party link/website may contain embedded hyperlink to website and may contain advertisement or other information and material on products or services provided by third party. FIMM does not make any representation or warranty of any kind in respect of the third party information and shall not be held accountable for any loss or damage arising from any acts, errors or omission arising from the information, links and or websites of the relevant third parties.

FIMM reserves the right at any time and at its sole discretion to revise, change, alter or vary the contents, with or without notice and the submission of academic certificate is subject to review/ approve/ reject.