

CIRCULAR

Date:	2 December 2024	Ref No.:	PDS/ALL/SNZ-AN/033-24 (Total no. of pages: 6)
To:	UTMC, IUTA, CUTA, PRS PROVIDER, IPRA AND CPRA		
Attn:	Authorised Representative/Chief Executive Officer		

FIMM Virtual Examination (iFVE) Schedule (January, February, and March 2025)

1. We would like to announce FIMM Examination dates from January to March 2025.
2. Kindly take note that the examination days has been revised to Wednesday and Saturday.
3. Each examination day will offer a maximum of 120 examination seats. Registration for all examination sessions will be based on “first come first serve basis”.
4. Registration for all examination sessions will be via the **current system (FIS)**. Details of examination and relevant submission dates are summarised in Table 1 below.

Table 1: Schedule for the month of January to March 2025

Exam Date	Exam Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
15-Jan-2025, Wed	30-Dec-2024 (Monday)	02-Jan-2025 (Thursday) 2:00pm	13-Jan-2025 (Monday)
18-Jan-2025, Sat			
22-Jan-2025, Wed	06-Jan-2025 (Monday)	09-Jan-2025 (Thursday) 2:00pm	20-Jan-2025 (Monday)
25-Jan-2025, Sat			

Exam Date	Exam Seat Booking by	FIS & Documents Submission by	Date Selection in FIS
05-Feb-2025, Wed	20-Jan-2025 (Monday)	23-Jan-2025 (Thursday) 2:00pm	03-Feb-2025 (Monday)
08-Feb-2025, Sat			
12-Feb-2025, Wed			10-Feb-2025 (Monday)
15-Feb-2025, Sat			
19-Feb-2025, Wed	03-Feb-2025 (Monday)	06-Feb-2025 (Thursday) 2:00pm	17-Feb-2025 (Monday)
22-Feb-2025, Sat			
26-Feb-2025, Wed	10-Feb-2025 (Monday)	13-Feb-2025 (Thursday) 2:00pm	24-Feb-2025 (Monday)
01-Mar-2025, Sat			
05-Mar-2025, Wed	17-Feb-2025 (Monday)	20-Feb-2025 (Thursday) 2:00pm	03-Mar-2025 (Monday)
08-Mar-2025, Sat			
12-Mar-2025, Wed	24-Feb-2025 (Monday)	27-Feb-2025 (Thursday) 2:00pm	10-Mar-2025 (Monday)
15-Mar-2025, Sat			
19-Mar-2025, Wed	03-Mar-2025 (Monday)	06-Mar-2025 (Thursday) 2:00pm	17-Mar-2025 (Monday)
22-Mar-2025, Sat			
26-Mar-2025, Wed	10-Mar-2025 (Monday)	13-Mar-2025 (Thursday) 2:00pm	24-Mar-2025 (Monday)

5. Please refer to **Appendix 1** for FIMM Examination Key Features.
6. Meanwhile, if you require any further information on the matter, kindly contact the following:
- a) Registration of Candidates:
 - i) Ms. Charmaine 03-78904242 ext 232 (charmaine@fimm.com.my)
 - ii) Ms. Afza 03-78904242 ext 235 (afza@fimm.com.my)
 - iii) Registration Department (registration@fimm.com.my)

b) iFVE

- i) Ms Aimi Nadiah 03-78904242 ext 433 (aimi@fimm.com.my)
- ii) Ms Nor Azian 03-78904242 ext 435 (azian@fimm.com.my)
- iii) Professional Development Services Department
(exam@fimm.com.my)

Thank you.

Yours faithfully



Shahrul Nizam Zainol

Senior Manager, Professional Development Services Department

FIMM EXAMINATION: KEY FEATURES (updated on 1 December 2024)

No	Item	Features															
1.	Target audience	<ul style="list-style-type: none"> • A new Candidate who wishes to register for FIMM Examination; or • A Candidate who has to re-sit for FIMM Examination. 															
2.	Venue	Candidates can take examination from any place that meet FIMM's requirements.															
3.	Language	English and Bahasa Malaysia only. Once the language has been selected, changes is not allowed.															
4.	Frequency	Wednesday & Saturday (exclude public holidays).															
5.	Other examination features and structure	<p>FIMM Examination is available for both CUTE and CPRE with the following examination features and structures:</p> <table border="1"> <thead> <tr> <th>Particular</th> <th>CUTE</th> <th>CPRE</th> </tr> </thead> <tbody> <tr> <td>Duration</td> <td>2 hours</td> <td>1.5 hours</td> </tr> <tr> <td>Passing mark</td> <td>75%</td> <td>70%</td> </tr> <tr> <td>3 sessions/day (Wednesday and Saturday)</td> <td>09:00-11:00 12:00-14:00 15:00-17:00</td> <td>09:00-10:30 12:00-13:30 15:00-16:30</td> </tr> <tr> <td>Candidate/ session</td> <td colspan="2">20</td> </tr> </tbody> </table>	Particular	CUTE	CPRE	Duration	2 hours	1.5 hours	Passing mark	75%	70%	3 sessions/day (Wednesday and Saturday)	09:00-11:00 12:00-14:00 15:00-17:00	09:00-10:30 12:00-13:30 15:00-16:30	Candidate/ session	20	
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Candidate/ session	20																
6.	Invigilation	<ul style="list-style-type: none"> • Virtual invigilation will be carried out through Microsoft Teams (MS Teams). • Candidates are required to sign in onto MS Teams via their mobile phone/tablet. 															
7.	Examination result	Preliminary examination result will be emailed to Candidates immediately after their session is completed.															

No	Item	Features
8.	Requirements to take FIMM Examination	<ul style="list-style-type: none"> • Computer (laptop, desktop or tablet) installed with Chrome, Internet Explorer, Firefox, Safari or Opera; • Smart phone installed with MS Teams; • Stable internet connectivity; and • A quiet place/room, with proper lighting and setting. <p>Kindly refer to Notes to Candidates which a copy of the notes is available on FIMM's Website.</p> <p>Note: FIMM will not be responsible for any failure in taking FIMM Examination due to non-compliance of the FIMM Examination requirements by the Candidates. No refund will be entertained for such cases.</p>
9.	FIMM Examination Rules	<ul style="list-style-type: none"> • By accessing the FIMM Examination, Candidates agree to be bound by the FIMM Examination rules. • FIMM has the right to disqualify or withhold Candidates' results if they are found to have breached any of the examination rules. <p>Kindly refer to the Notes to Candidates available on FIMM's website for further information on the rules.</p>
10.	Fee	Status quo.
11.	Registration for FIMM Examination	<ul style="list-style-type: none"> • Register candidate and select the chosen examination date and time via FIMM Examination Seat Booking Application; • Submit relevant Candidate's registration through FIS; • Email relevant Candidate's registration documents to Registration Department via registration@fimm.com.my; • Registration / submission must be made prior to the dateline as stipulated in Table 1.

No	Item	Features
		<p><u>Note:</u> <i>The date selection in FIS must be on the Monday of the selected examination week. However, Members/Distributors must input the correct time as chosen by the Candidate.</i></p>
12.	Pre-examination notification	Upon completion of registration of Candidates for FIMM Examination, FIMM will contact each Candidate via email three (3) calendar days prior to examination date to confirm their registration and to inform them on details of their examination date and time.
13.	Confirmation of registration status	Once the registration of Consultant is completed, Members/Distributors will be notified.